

Daniel Pierce Library  
**Board of Trustees Meeting**  
August 27, 2025

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7:06 pm with President Mari Martin presiding. Other Trustees present were Cathy Coombe, Scott Allison, Leanore Egan and Kate Kelly. Also present was Cathy Russo, Library Manager.

A motion to move to executive session was made by K Kelly and seconded by L Egan. Motion carried. Executive session entered at 7:08pm. Moved to exit Executive session by K Kelly, seconded by L Egan, motion carried. Returned to regular meeting at 7:23pm.

**Public Comments:** There were no public comments.

**Secretary's Report:** The minutes of the July 16 meeting were reviewed and approved as read. Moved by L Egan, seconded by S Allison. Motion carried.

**Correspondence:** None

**Financial Reports:** C Russo presented the financial statements for July. The Balance sheet figures, including the building fund, were similar to balances of the previous month. She noted that the building fund checking account at Jeff Bank will be closed at the end of this month. Operating income was within the usual range, but included a SUPLA grant, awarded for 2024. Its purpose was to cover part of summer reading program. It was moved by C Coombe and seconded by K Kelly to accept the financial statements for July. Motion carried.

At this point, Laura Denman entered the meeting.

**Director's Report:** C Russo presented the Director's Report for July into August. The full report is attached. Many Youth and Adult programs were scheduled for August and had successful results. She added that Trustee training will be held one hour before the September Trustee meeting. C Russo noted that Dwayne Smith donated most of his wife Susan's book collection to the library.

**Old Business:** M Martin provided an update on the proposed new sign. She has approached three different designers so far.

**New Business:**

1. It was moved by K Kelly and seconded by L Egan to approve the appointment of Michelle Gorman to the position of Assistant Library Manager. Motion carried.
2. It was moved to approve a new position of an additional part-time library clerk. Moved by K Kelly, seconded by L Egan. Motion carried.

3. President Martin delivered the second reading of the proposed by-law change to make the number of trustees to be no less than 9 and no more than 11. Moved by C Coombe, seconded by K Kelly. Motion carried.
4. Motion to appoint Laura Denman as a new Trustee was made by C Coombe and seconded by L Egan. Motion carried. Laura was welcomed to the board.

Mandatory Trustee training will be held at 6PM before the September Board meeting.

The Neversink Rondout Antique Tractor association invited the library to have a table at their event September 20, 10am – 6pm. There will be two volunteers there for 2 shifts for the day.

President Martin explained that she met a Frost Valley employee with IT skills who is interested in becoming a Trustee later this fall.

**Committee Updates:**

C Coombe reported that most tasks for the Giant Pumpkin Party are on schedule and a planning meeting was scheduled for Thursday September 4 at 3pm.

M Martin reported that the Landscape committee tasks are coming to a close for the season.

It was moved and seconded to adjourn the meeting at 8:27pm. Motion carried.

Respectfully submitted,

Catherine Coombe,  
Recording Secretary