

Daniel Pierce Library
Board of Trustees Meeting
April 15, 2026

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7:17 pm. Trustees present were Jared Larson, Leanore Egan, Pat Doogan, Bob Eddings, Laura Denman, Scott Allison, Bill Richardson and Cathy Coombe. Also present was Cathy Russo, Library Manager.

Public Comments: None.

Secretary's Report: The minutes of the March 18, 2026 meeting were reviewed and approved as presented.

Correspondence: There was no correspondence.

Financial Reports: C Russo presented the financial statements for March. She pointed out that the Balance Sheet now includes a line for assets/income from the Bingo account, to comply with the format of the Form 990. She was able to negotiate with HVCU to obtain the highest possible interest rates in the Money Market account for the Tax Levy and the Building Fund account. Otherwise, these figures were similar to the previous month. She noted that a generous grant was received from Central Hudson. Income including the CH grant, was higher than budgeted for the quarter, and expenses were less than budgeted. Cash flow for the month was positive once again.

It was moved by B Eddings and seconded by S Allison to accept the financial statements for March 2026. Motion carried.

Director's Report: C Russo presented the Director's Report for March into April. She highlighted activities and programs sponsored by the library. Deirdre McHugh presented the Children's Corner, noting that all story hour programs began the second week of April. Nicole Richardson presented the Community Engagement Corner. A Make & Take Seed program was initiated this month. A DPL Garden Club was also created. Chris Russo presented the quarterly building update noting all completed tasks. The full report is attached. C Russo reported that the Annual Report was submitted, using new software, and officially approved within a short period of time. HVCU will be a sponsor at the GPP this year again.

Old Business: C Russo presented a final report on the status of the library sign. Trustees reviewed two proposed sign designs and the majority favored the design with the open book. There was discuss regarding the size of the graphic, which could be smaller and adding a thin white line down the middle of the open book. M Martin will confirm the final design and submit for production.

New Business: C Russo reported that RCLS recommends we change the terms of directors so that expiring terms will be more evenly distributed over a period of three years. It was moved to approved the proposed adjustment of terms. The Trustees and their terms are as follows: -

Mari Martin, President – term is from April 2026 through March 2029
David Schneyer, Vice President – term is from April 2024 through March 2027
Catherine Coombe, Recording Secretary - term is from April 2026 through March 2029
Leanore Egan, Corr. Secretary & Treasurer – term is from April 2025 through March 2028
Katherine Kelly, Trustee – term is from April 2026 through March 2029
William Richardson, Trustee – term is from April 2026 through March 2029
Robert Eddings, Trustee – term is from April 2025 through March 2028
Patricia Doogan, Trustee – term is from April 2025 through March 2028
Scott Allison, Trustee – term is from July 2025 through March 2028
Laura Denman, Trustee – term is from August 2025 through March 2027
Jared Larson, Trustee – term is from October 2025 through March 2027

Moved by C Coombe, Seconded by S Allison. Motion carried.

The Board members reviewed the 2026 conflict-of-interest forms and found two trustees had potential conflicts due to being close relatives of current employees. Per the Conflict of Interest Policy, such conflicts will be addressed by the appropriate trustee recusing themselves "due to a potential conflict of interest" when the board discusses and takes action related to items that could benefit the family members. Such recusals shall be noted in the minutes.

C Russo reported that the Policy Handbook will be reviewed next month, since some policies are still under review.

C Russo reported that the annual Audit was performed by Nicole Gorr, CPA. Ms. Gorr provided recommendations for change to recordkeeping for ease of reporting and completing the Form 990.

The following Resolution was read and moved for adoption: “The Daniel Pierce Library operated in accordance with the provisions of Education Law and affirms that the 2025 Annual Report has been reviewed and accepted by the Library Board.” Moved by C Coombe; Seconded by L Egan. Motion carried.

Committee Updates:

The buildings and grounds committee will set a date to meet in May.

The GPP committee will set a meeting for the first week of May. Jared will circulate a calendar invitation.

Proposed library grounds cleanup dates: proposed May 2, 9am – 1pm. No rain date.

A motion to adjourn was made and seconded. Motion carried. The meeting was adjourned at 8:20pm.

Respectfully submitted,

Catherine Coombe,
Recording Secretary