

**Daniel Pierce Library
Board of Trustees Meeting
May 20, 2026**

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7:11pm with President Mari Martin presiding. Other Trustees present were Leanore Egan, Patricia Doogan, Laura Denman, Scott Allison, Cathy Coombe and Jared Larson. Also present was Cathy Russo, Library Manager.

Prior to the meeting, Trustees received training on cybersecurity best practices, presented by Trustee J Larsen.

Secretary's Report: The minutes of the April 15 meeting were reviewed and approved as presented Motion carried

Public Comments: None

Correspondence: None

Financial Reports: The Board reviewed the financial statements for the month of April. The balance sheets and building fund reports were similar to the previous month. Operating and Income expenses were also similar to previous month with the exception of expenses for one new patio umbrella and new sturdy tables for the book tent. It was moved by P Doogan and seconded by J Larsen to approve the reports for April. Motion carried.

Director's Report: C Russo presented the Director's report for April into May. She highlighted activities and programs sponsored by the library. C Russo reported that kilowatt hours of electricity used has decreased each of the past two years since the light fixtures were changed to LED. Children's programs began in early spring and are ending soon. New children, adult and community outreach programs are being planned. The full Director's report is attached.

Old Business: M Martin reported that the new DPL sign is being created, and should be completed soon.

New Business:

1. Nicole Gorr has filed an extension for filing DPL form 990, due to her being on maternity leave earlier than expected.
2. The new Policy Handbook was sent to all Trustees for review and comment. There will be four copies stored throughout the DPL Building. Policies that are required to be made available to the public will be posted on the DPL website. A motion to approve the updated policy handbook was made by P Doogan, seconded by L Egan. Motion carried.
3. The Budget Hearing will be held Tuesday, June 9, 2026 at 6:30 pm in the Library.
4. The Budget Vote will be held June 16, 2026 from 1:00 – 8:00pm in the Anne Holt Reference Room.

Committee Updates:

1. Giant Pumpkin Party – committee meeting set for May 27 at 5pm.
2. Building Committee – met to walk through the building. Another meeting will be scheduled.
3. Garden Committee: M Martin reported that Bill Richardson's son William and other members of the Honor Society met at the library several times to weed, spread mulch and do spring cleanup. The voluntary hours were recorded for Honor Society credit.

A motion to adjourn the meeting was made and seconded. The meeting was adjourned at 8:43pm.

Respectfully submitted,

Catherine Coombe,
Recording Secretary