

Daniel Pierce Library
Board of Trustees Meeting
November 19, 2025

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7:15 pm with President Mari Martin presiding. Other Trustees present were Cathy Coombe, Leanore Egan, Pat Doogan, Jared Larson, Dave Schneyer, Laura Denman, Kate Kelly and Bill Richardson. Also present was Cathy Russo, Library Manager.

Public Comments: There were no public comments.

Secretary's Report: The minutes of the October meeting were reviewed and approved as presented.

Correspondence: L Egan read a thank you note from the Grahamsville United Methodist Church Food Pantry for donations; and from Phyllis Gillette and family, a donation to the library for Giant Pumpkin Party.

Financial Reports: C Russo presented the financial statements for October. The Balance sheet figures, the Tax Levy amount is greater this year to reflect the rate increase that was passed last year. The Building Fund P&L and Balance Sheet figures were within their normal ranges. She presented details of Giant Pumpkin Party results. The reports included income and expenditure for each activity, and the net income.

Operating account P&L was within normal ranges. It was moved by C Coombe and seconded by L Denman to accept the financial statements for October. Motion carried.

Director's Report: C Russo presented the Directors Report for October into November. She highlighted activities and programs sponsored by the library. The full report is attached.

A quilt with children's patterns that was made by Constance Stangel was donated in her memory to Delta Kappa Gamma. It will be displayed in the children's area and used in programs.

A ramp exiting the Reading Room to the outside must be added for ADA compliance and safety purposes. It was noted that electric usage decreased in October and the bill was also lower, following replacement of the light fixtures and installation of LED bulbs.

Old Business: M Martin discussed progress on the easement that will be granted to the library from the Grahamsville United Methodist Church. The easement documents have been created and were reviewed by board trustees. It was moved by K Kelly, seconded by L Egan to approve the easement as presented. Motion carried.

New Business:

M Martin reported that she met with Bob Mickelson of Grey's Woodworks to discuss the purchase of a shed to store gardening equipment and tools. They settled on a model and

presented a proposal for the shed, delivery and setup. They will also install a ramp from the back patio to the Reading Room door. It was moved to approved the purchase of a Greys Woodworks shed as proposed and use Giant Pumpkin Party funds to pay for it. Moved by B Richardson, seconded by D Schneyer. Motion carried.

D Schneyer moved to give a monetary gift to each employee for Christmas. Seconded by L Denman. Motion carried.

C Russo presented the 2026 Budget allocation, pointing out important changes and improvements. There were increases in allocations to books, children's programs, the contingency fund, professional development and an increase in staff compensation. It was moved by L Denman and seconded by K Kelly to approve the 2026 budget as presented. Motion carried.

D Schneyer mentioned that he attended an energy conservation program at the library and expressed that these programs should be promoted in other venues besides the website and The Townsman.

Committee Updates:

A motion to adjourn was made and seconded. Motion carried. The meeting was adjourned at 8:00 pm.

Respectfully submitted,

Catherine Coombe,
Recording Secretary