



## **Daniel Pierce Library**

# **Volunteer Policy**

The Daniel Pierce Library Board of Trustees recognizes that volunteers are a valuable resource for the library. Their energy and talents help the library meet its commitment to providing quality service to the public.

Each volunteer must complete an application which will be kept on file in the library. Volunteers may also be interviewed to determine their interests and levels of experience. Volunteer talents, experience, availability and interests will be considered in job assignments.

Daniel Pierce Library volunteers are coordinated by Library Administration, or designee, and must be at least 14 years of age. Junior volunteers under the age of 14 required to perform service for specific programs are accepted on a short-term basis. Parents of junior volunteers must sign consent forms for their children to perform service hours at the library.

Daniel Pierce Library volunteers are bound by the rules contained in all library policies and guidelines, especially those that relate to patron privacy and confidentiality. Library volunteers are recognized by the public as representatives of the library and will be guided by the same work and behavior policies as employees.

Daniel Pierce Library has the right to terminate the volunteer's working association with the library at any time, for any reason.

Volunteers enhance, not replace, adequate staffing. Volunteer services aid the library in making the best use of its fiscal resources and help connect the library to other community groups and organizations.

Volunteers can also be valuable advocates for the library in the community. The library and its volunteers must work together to ensure a successful relationship.

Approved: May 20, 2026