



**Daniel Pierce Library**

**Fee Schedule for Community Room**

**Security Deposit: \$350.00**

If room is left exactly as found, this fee is completely refundable.

Rental of Daniel Pierce Library Facilities requires a general usage fee plus an hourly rate. There is no minimum of hours that need be adhered to. The maximum duration of any event is five (5) hours at the basic hourly rate. After five (5) hours, the rate increases to the overtime rate. Events are capped at seven hours.

<b>Usage Fee:</b>	<b>\$75.00</b>	<b>(Non Tri-Valley Resident: \$250.00)</b>
<b>Hourly Rate:</b>	<b>\$50.00</b>	
<b>Overtime Rate</b>	<b>\$75.00</b>	

**Additional Fees and Options:**

**Kitchen: \$75.00**

Notes:

- 1) Security deposit must be paid in cash or money order at time of application
- 2) All other fees are due two weeks prior to the date of event
- 3) Unplanned overtime rates are due at the conclusion of the event
- 4) Cancellation fees are as follows:
  - Cancellation within 2 weeks will result in forfeit of the full event fee.
  - Cancellation within 30 days will result in forfeit of half the event fee.
  - Cancellation in more than 30 days will result in full refund of the event fee.

Approved: May 20, 2026