

Daniel Pierce Library
Board of Trustees Meeting
July 16, 2025

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7:05 pm with President Mari Martin presiding. Other Trustees present were Cathy Coombe, Pat Doogan, Bill Richardson, and Kate Kelly. Also present was Cathy Russo, Library Manager.

Public Comments: There were no public comments.

Secretary's Report: The minutes of the June 25 meeting were reviewed and a correction was noted regarding addition of the newly created Personnel Committee. Minutes approved as edited. Moved by W Richardson, seconded by K Kelly. Motion carried.

Motion to appoint Scott Allison as a new Trustee was made by B Richardson and seconded by C Coombe. Motion carried. Scott was welcomed to the board.

Correspondence: None

Financial Reports: C Russo presented the financial statements for June. The Balance sheet figures, including the building fund, were similar to balances of the previous month. Operating income was within the usual range, but the grants totaling \$13,075 from Central Hudson and Hudson Valley Credit Union. It was moved by P Doogan and seconded by K Kelly to accept the financial statements for June. Motion carried.

Director's Report: C Russo presented the Director's Report for June into July. The full report is attached. The Summer Reading program began June 29 and all Tri-Valley CS Elementary school students have received summer reading logs and materials. She added that Trustee training will be held one hour before the September Trustee meeting.

Old Business: M Martin indicated that there is nothing new to report about replacing the main library sign that was damaged.

New Business:

New Trustee Scott Allison was appointed and approved earlier in the meeting.

M Martin presented the first reading of a proposed Bylaw amendment, for the purpose of expanding the number of Trustee positions to 11. A second reading will be held at the August meeting.

The August meeting date is changed to August 27.

Committee Updates: C Coombe reported that the GPP committee met last week and all parts of the program are on schedule.

M Martin reported that she used grant funds from the Sullivan County Discretionary funding to purchase tools and equipment for gardening/landscaping that will be kept on library grounds.

It was moved by C Coombe and seconded by K Kelly to enter Executive Session at 7:55pm. Motion carried. It was moved by K Kelly and seconded by P Doogan to exit the executive session.

It was moved by P Doogan and seconded by K Kelly to approve the position of Assistant Library Manager with a salary range of 48,000 to \$52,000. Motion carried. The position will be posted to the Sullivan County Chamber of Commerce website, our website and RCLS website this week.

It was moved by B Richardson and seconded by P Doogan to approve the Library Manager salary as discussed. Motion carried.

It was moved and seconded to adjourn the meeting at 8:40pm. Motion carried.

Respectfully submitted,

Catherine Coombe,
Recording Secretary