



Daniel Pierce Library

Library Equipment and Computer Use Policy & Internet Safety Policy

The Daniel Pierce Library provides educational, informational and recreational resources to patrons of all ages, cultures, abilities and interests. It offers access to information of all types in a wide range of formats, including electronic. The Internet is viewed as yet another tool or resource used to provide information beyond the confines of the Library's own collection. This technology allows access to ideas, information and commentary from around the world. It is compatible with the Library's endorsement of the American Library Association's (ALA) Library Bill of Rights, the ALA's Library Bill of Rights in Cyberspace, the Freedom to Read Statement, and the policies, goals and objectives of the Daniel Pierce Library.

Computer Use

Public computers are available to library users during normal library hours. Use of computers must be concluded fifteen minutes before closing. Public computers are available on a first-come, first-serve basis, up to a time limit determined by the Library Administration. Children under the age of 16 will need to be accompanied by an adult when using our public computers. Computers may not be altered for any purpose, nor may external programs be accessed or personal software be used in conjunction with the library's hardware. Installing outside software or applications is not permitted on public-access computers. USB ports are available for patrons to access their own data via an external drive. The patron agrees to hold the library harmless for any alterations that may occur when accessing an external drive from a library computer.

Internet Use

Internet services are provided equally to all users. The Daniel Pierce Library has no control over Internet resources and contents; therefore, it assumes no responsibility for the quality, accuracy, or timeliness of any information obtained from the Internet. Internet access, as well as wireless usage, may not be used for illegal or unacceptable purposes, including, but not limited to: harassment of other users; libeling or slandering other users; destruction or damage of equipment, software or data belonging to the library or other users; disruption or unauthorized monitoring of electronic communications; unauthorized copying of copyright-protected material; and "hacking," unauthorized access and all other unlawful activities. Parents/guardians are advised that the library is not responsible for the safety and security of minor users.

Internet Safety Policy

It is the policy of The Daniel Pierce Library to:

(a) prevent user access over its computer network to, or transmission of, inappropriate material via the Internet, electronic mail, or other forms of direct electronic communications;

(b) prevent unauthorized access and other unlawful online activity;

(c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and

(d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

Definitions

Key terms are as defined in the Children's Internet Protection Act.

Access to Inappropriate Material

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter the Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene, child pornography, or any material deemed harmful to minors. The Daniel Pierce Library leverages RCLS as an IT service provider in sharing this responsibility.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of RCLS online computer network users when using electronic mail and other forms of direct electronic communications. Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes:

(a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and

(b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Computer and Equipment Help

The library staff provides limited assistance for Internet and public computer use. Staff will be available to help users with basic access as needed. If library patrons choose to bring in their own equipment and/or have the library staff assist with their equipment, they agree to adhere to the **Library Equipment and Computer Use Policy**. In addition, patrons who choose to have library staff assist with their devices agree to hold the library harmless for any problems, perceived or otherwise, that may occur subsequent to such assistance. Library staff does not provide support

for, and will not install or modify, unauthorized hardware, software and peripherals on patrons' devices. Nor will they allow devices that are a perceived vulnerability or threat to the infrastructure.

Wireless Access

The Daniel Pierce Library offers free wireless Internet access. The provisions set forth in the **Library Equipment and Computer Use Policy** are applicable to wireless network (Wi-Fi) access as well. If a patron requests assistance with modifying settings in order to gain access to the wireless network, the patron assumes the responsibility to modify and manage such settings for use outside of the library. In addition, patrons who choose to have a library staff member assist with their device agree to hold the library harmless for any problems, perceived or otherwise, that may occur subsequent to such assistance.

Communication through the wireless network should not be considered secure. The Library is not liable for damage to hardware or software, transmission of computer viruses, loss of data or e-mail, or any harm resulting from the use of an unsecured server. Devices (e.g. laptops, mobile phones, tablets) using wireless are subject to applicable rules governing the use of library computers.

Available power outlets may be used whenever the cord does not present a tripping hazard or block access for patrons and staff. Patrons may not unplug library equipment, move furniture, or block exits or aisles. The library is not responsible for any damaged equipment should a patron choose to plug into the library's power supply.

The Library reserves the right to suspend wireless access privileges if a patron is violating any of the policies or procedures of The Daniel Pierce Library.

Approved: May 20, 2026