

**Daniel Pierce Library
Board of Trustees Meeting
December 13, 2023**

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7:05pm with President Mari Martin presiding. Other Trustees present were Mike Schiffer, Bob Eddings, Patricia Doogan, Bill Richardson, Kate Kelly, Cathy Coombe, and Dave Schneyer. Also present was Mikki Green, acting Director, and Cathy Russo, Bookkeeper.

It was moved by Bob Eddings to enter Executive Session. Seconded by Dave Schneyer. Motion carried. Moved to move out of executive session by Kate, seconded by Bill. Motion carried. It was moved by Kate to accept the letter of intent for Elizabeth Wolpert to become the on-site Director. Her employment will commence January 16, 2024. Seconded by Pat Doogan. Motion carried.

Secretary's Report: The minutes of the October 18, 2023, meeting were reviewed and approved as presented.

Public Comments: None

Correspondence: None.

Financial Reports: The Board reviewed the financial statements for October and November and Cathy Russo addressed questions.

The 2024 tax levy was received and deposited to the Catskill Hudson Bank money market fund, where it will receive 5.0% for 12 months.

The Balance sheet figures were little changed from the previous report. C Russo reviewed the operating report for November, noting that there were 3 payroll periods, and that a large donation was received by a patron in October to cover part of the cost of a new printer.

The full Giant Pumpkin Party financials were presented showing revenue and expense per month through 2023, as well as by category and compared to 2022. While the operations of the day were at a loss, booklet net revenue and raffle sales helped make the GPP event in total, positive for the year. Perry Gipps of PartyMaster, and George Perna of the Manaklin Brothers band reduced their bills. The ATM Guys did not cash the check for their fee, and told Cathy that it was to be considered a donation. A note will be sent to them both (they donated by cutting their fees).

It was moved by Bill Richardson and seconded by Pat Doogan to accept the financial statements for November. Motion carried.

Director's Report: Mikki Greene presented the Director's Report for November into December. The greatest item to note is that DPL received a quote for replacement of the geothermal heat 1 of 2 pumps #13 & #14 in the amount of \$135,858. A second option and quote may be requested and all will be reviewed and considered before any decisions made.

Not in the report was a \$5000 grant that was received by a grant that was applied for by Jeff Bank during COVID, to assist not-for-profit organizations in Sullivan County.

Mikki also reported on the many programs that took place during October, November and December.

The Board reviewed the proposed holidays and closed days for 2024. Her report is attached.

Old Business: Some items listed under Old Business and New Business were discussed in the Director's Report.

New Business:

Frost Valley YMCA has requested use of the library to conduct a SWOT review and discussion meeting for their programs.

Committee Updates:

Mikki reported that the 125th Anniversary committee will meet Thursday, January 11 at 3:30pm at DPL board room.

Mikki Greene and Cathy Russo left the meeting at 8:00pm.

It was moved by Cathy Coombe and seconded by Bill Richardson to go into Executive Session. Motion carried.

Motion to move out of Executive Session by Bill Richardson and seconded by Dave Schneyer. Motion carried.

It was moved by Kate Kelly and seconded by Dave Schneyer to issue Holiday bonuses to all employees. Motion carried.

It was moved by Dave Schneyer and seconded by Mike Schiffer to approve the 2024 Operating Budget as presented. Motion carried, with Bill Richardson abstaining.

Motion to adjourn this meeting proposed by Pat and seconded by Bill at approximately 8:40 pm. Motion carried.

Respectfully submitted,
Catherine Coombe, Secretary