

**Daniel Pierce Library
Board of Trustees Meeting
October 19, 2022**

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7:06 PM with President Mari Martin presiding. Trustees present were Leanore Egan, Kate Kelly, Bill Richardson, Mike Schiffer, Patricia Dugan, Dave Schneyer, Cathy Coombe and Jennifer Thomas, Director.

Public Comments: None

Secretary's Report: It was moved to approve the amended minutes of the September meeting with one noted correction. Motion carried.

Correspondence: None.

Financial Reports: Jennifer Thomas presented the balance sheets for DPL, including GPP, the building fund and other accounts. She also presented a report of actual receipts from all sources on the day of GPP. There will be more details for the next meeting. Balances for these accounts continue to be within normal ranges. Monthly and year-to-date electricity expenditures continue to be above budget. It was moved by Bill and seconded by Mike to approve the financial reports for August, with the noted corrections. Motion carried.

Directors Report: Jennifer presented the September Director's report. Notable items were upcoming programs including Pocketbook Bingo on November 4, UPK on the Road Program, a LEGO workshop afternoon, and Jennifer's future Cup & Conversation topics and guests.

Jennifer's report includes an update of buildings and grounds projects and planned maintenance tasks.

Not included in the report was a recent development with the DPP website hosting software. Because it is now outdated, tasks like scheduling and signing up for activities are not functioning correctly. Jennifer reported that a temporary website is now in place, and proposals will be solicited from website designers for a new build and training.

Old Business: Mari sent a link to all trustees to complete required online training. Mari reported that we received \$125 from Sullivan Renaissance for the purpose of purchasing bulbs for the bank behind the patio. There will be a bulb planting work-bee on Sunday, October 23rd at 11:00AM. Tri-Valley FFA will again plant the hanging baskets for the library.

New Business: It was moved by Bill, seconded by Kate to allocate \$2500 of this year's GPP proceeds to purchase two couches and a coffee table for the TEEN reading room. Motion carried.

Jennifer attended the RCLS Directors Association Executive Committee meeting on October 5, 2022. The RCLS annual budget was presented at that time for review and approval. Each RCLS

library member must vote to approve or disprove the annual budget, by November 14. Jennifer recommends that DPL vote to approve the annual budget. It was moved by Dave and second by Leanore to approve the RCLS Annual budget. Motion carried.

Marie discussed the DPL's 125th anniversary, in 2023. She and Leanore met with Joann Gallagher, who is working on recognizing past donors with plaques in appropriate areas of the library. A recognition and celebration event is tentatively planned for November 11, 2023. A committee should be formed. Committee volunteers are: Mari, Leanore, Kate, Pat and Cathy.

It was moved by Kate and seconded by Leanore to move into Executive session, at 8:29. Exited executive session at 8:31.

It was moved by Kate to nominate Bob Eddings to fill Trustee position. Seconded by Dave. Motion carried.

It was moved Mike and seconded by Leanore to adjourn the meeting. Meeting adjourned at 9:12pm.

Respectfully submitted,

Catherine Coombe,

Recording Secretary