

Daniel Pierce Library
Board of Trustees Meeting
March 19, 2025

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7:10 pm with President Mari Martin presiding. Other Trustees present were Cathy Coombe, Leanore Egan, Pat Doogan, Bill Richardson, Bob Eddings, Dave Schneyer, and Kate Kelly. Also present was Cathy Russo, Interim Operations Manager.

Public Comments: None

Secretary's Report: The minutes of the February 19, 2025 meeting were reviewed and approved with one noted correction. The minutes of the special meeting of the Board of Trustees of March 14, 2025 were read and approved as read. Moved by B Richardson, seconded by L Egan. Motion carried.

Correspondence: None.

Financial Reports: C Russo presented the financial statements for February. The balance sheet figures were similar to balances of the previous month. The Building fund listed a larger expense for repair and maintenance on the geothermal system. Library operating income and expenses were within normal ranges and some were less than usual. A large donation and the first PILOT payments were received. It was moved by P Doogan and seconded by K Kelly to accept the financial statements for February. Motion carried.

Director's Report: C Russo presented the Director's Report for February into March. The full report is attached.

Old Business: M Martin presented the Internet Safety Policy for review and approval. Per our by-laws, the policy was reviewed at a previous meeting. It was moved to approve the Internet Safety Policy, to bring the Daniel Pierce Library into CIPA compliance. Moved by K Kelly, seconded by L Egan. Motion carried.

C Russo updated Trustees on the geothermal system. She met with our representative from Stark, and reviewed proposed Building Automation System (BAS) service agreement. For an annual fee, the service agreement provides for lower labor rates. The annual service fee rate for preventative maintenance will result in overall savings. It was moved by C Coombe and seconded by B Eddings to approve signing the service agreement.

M Martin presented the proposed Conflict of Interest Policy, to be reviewed by Trustees for recommendations and corrections, and for approval at the April meeting.

New Business:

C Russo announced that we received a \$300 grant from Stewarts. We are working on an application for sponsorship from Hudson Valley Credit Union, for the Giant Pumpkin Party.

An application for a Sullivan 180 grant of \$1000 was submitted in February. Mari met with the director to discuss. Approval seems likely and soon.

Sullivan County sponsors a discretionary funding grant, which is allocated by our county legislator, Brian McPhillips. He was invited to visit the library for a tour and request for funds. She also learned of other discretionary funds that may be available for beautification projects. She has requested a quote for an equipment shed from Grey's Woodworks, and will submit a request to Mr. McPhillips for grant funds to cover it.

M Martin updated the board on landscaping maintenance plans. A Spring cleanup date has been set for Tuesday, May 6.

M Martin highlighted a photo of an eagle carving created by Mr. Richard Rulli. This carving, along with those in his collection, may be donated to the library upon his passing. The collection will eventually be housed in the library, and a location will be determined.

Committee Updates: None

It was moved and seconded to adjourn the meeting at 8:40. Motion carried.

Respectfully submitted,

Catherine Coombe,
Recording Secretary